

**M.U.C. Women's College  
Burdwan, Purba Bardhaman**

NOTICE NO. 039

Date: February 3, 2026

**Subject: Internship face-to-face interaction schedule \_ Semester V (NEP)**

All students of Semester-V (2025) under the NEP curriculum are hereby notified that the face-to-face interaction for their internship will be conducted as per the schedule (attached herewith) received from WEBEL.

To ensure the smooth conduct and successful completion of the programme, students are required to strictly adhere to the following terms and conditions as prescribed by the University of Burdwan:

1. **Mandatory Participation:** Attendance is compulsory for all students. Non-compliance may adversely affect academic credits.
2. **Adherence to Schedule:** Students must strictly follow the timelines.
3. **Punctuality:** Students are required to report to the venue (College auditorium) at least 10 minutes prior to the scheduled commencement time.

স্নাতক পর্যায়ের NEP পাঠ্যক্রমের অন্তর্গত সেমিস্টার-V (২০২৫)-এর সকল শিক্ষার্থীদের জানানো যাচ্ছে যে, WEBEL থেকে প্রাপ্ত সংযুক্ত সময়সূচি অনুযায়ী তাঁদের ইন্টার্নশিপের সরাসরি (Face-to-Face) ইন্টারঅ্যাকশন অনুষ্ঠিত হবে।

অনুষ্ঠানটির সুষ্ঠু পরিচালনা ও সফল সমাপ্তির জন্য, University of Burdwan কর্তৃক নির্ধারিত নিম্নলিখিত শর্তাবলি শিক্ষার্থীদের অবশ্যই কঠোরভাবে পালন করতে হবে—

1. **বাধ্যতামূলক উপস্থিতি:** সকল শিক্ষার্থীর উপস্থিতি আবশ্যিক। অনুপস্থিতির ফলে একাডেমিক ক্রেডিট প্রভাবিত হবে।
2. **সময়সূচি অনুসরণ:** শিক্ষার্থীদের নির্ধারিত সময়সূচি কঠোরভাবে মেনে চলতে হবে।
3. **সময়সচেতনতা:** নির্ধারিত শুরুর সময়ের কমপক্ষে ১০ মিনিট পূর্বে শিক্ষার্থীদের কলেজ অডিটোরিয়ামে উপস্থিত থাকতে হবে।

*Renu Biswas*  
03/02/2026  
Internship Co-ordinator  
MUC Women's College

*Mehakrati*  
3.2.2026  
For Principal  
MUC Women's College



**Principal  
MUC Women's College  
Purba Bardhaman**

**MUC Women's College**  
**Internship Schedule for Mentorship (UG Sem.-V - 2025)**

Internship Topic		No of Interns	No of batches			
Human Resource		247	2			
Retail Sales		398	2			
Artificial Intelligence Tools		194	1			
Date	Internship topic	Batch No	Batch timing		Mentor Name	Mentor contact
			From	To		
06-02-2026	Human Resource	Batch- 1/ Class- 1	10.30	13.30	Suramya Nayek	9609800859
		Batch- 2/ Class- 1	14.00	17.00		
07-02-2026	Artificial Intelligence Tools	Batch- 1/ Class- 1	11.00	15.30	Joyeta Chandra	9064004924
09-02-2026	Retail Sales	Batch- 1/ Class- 1	10.30	13.30	Md Aftab Ali	9933371711
		Batch- 2/ Class- 1	14.00	17.00		
10-02-2026	Artificial Intelligence Tools	Batch- 1/ Class- 2	11.00	15.30	Amarjeet Ghosh	9382881644
13-02-2026	Human Resource	Batch- 1/ Class- 2	10.30	13.30	Ankit Shaw	7319044251
		Batch- 2/ Class- 2	14.00	17.00		
	Retail Sales	Batch- 1/ Class- 2	10.30	13.30	Md Aftab Ali	9933371,711
		Batch- 2/ Class- 2	14.00	17.00		
18-02-2026	Retail Sales	Batch- 1/ Class- 3	10.30	13.30	Md Aftab Ali	9933371711
		Batch- 2/ Class- 3	14.00	17.00		
19-02-2026	Artificial Intelligence Tools	Batch- 1/ Class- 3	11.00	15.30	Joyeta Chandra	9064004924
20-02-2026	Human Resource	Batch- 1/ Class- 3	10.30	13.30	Suramya Nayek	9609800859
		Batch- 2/ Class- 3	14.00	17.00		
21-02-2026	Retail Sales	Batch- 1/ Class- 4	10.30	13.30	Md Aftab Ali	9933371711
		Batch- 2/ Class- 4	14.00	17.00		
24-02-2026	Artificial Intelligence Tools	Batch- 1/ Class- 4	11.00	15.30	Joyeta Chandra	9064004924
25-02-2026	Human Resource	Batch- 1/ Class- 4	10.30	13.30	Suramya Nayek	9609800859
		Batch- 2/ Class- 4	14.00	17.00		
27-02-2026	Retail Sales	Batch- 1/ Class- 5	10.30	13.30	Md Aftab Ali	9933371711
		Batch- 2/ Class- 5	14.00	17.00		
28-02-2026	Human Resource	Batch- 1/ Class- 5	10.30	13.30	Suramya Nayek	9609800859
		Batch- 2/ Class- 5	14.00	17.00		

**Note :**

1. Mentorship , Internship project, log diary, submission and viva-voce will be covered in 60 hours
2. Class room for internship mentorship at home center should contain audio-visual facility, mic, laptop and projector with adequate sitting arrangement as per the batch size fixed by the college.

*Rekha Biswas*  
03/02/2026



*Uchakranta*  
3.2.2026  
For **Principal**  
**MUC Women's College**  
Purba Bardhaman